



**Notification**

**Subject: Committee of SC/ST**

**1. Objectives:**

- To resolve all the affairs and problems related to any SC/ST officers, Employees, and Students of the University.
- To promote higher education among these two communities suffering from economic, social, and educational deprivations.

**2. Composition:**

The committee is constituted as per the following structure.

Sl. No.	Member Details	Designation
1	Director, Student Welfare	Chairperson
2	Legal & Compliance officer	Nodal Officer/Convener
3	Dr Nripendra Narayan Das	Member
4	Mr Rajesh Sharma	Member
5	Mr Hemant Kumar	Member
6	Ms. Yashoda Kumari	Member
7	Ms Yogshikha Mathur	Member
8	Two Students (If matter involves students)	To be nominated by respective Dean on the basis of merit

**Note:** Any other member(s) may be invited to the meeting as a "Special Invitee" pertaining to the agenda items.

**3. Functions of the Committee:**

- To collect regularly, on an annual basis, information regarding course-wise admissions to candidates belonging to the SC/ST in the University.
- To analyze information on admissions, education, training, and employment of SCs and STs
- To deal with representations received from SC/ST candidates regarding their admission, recruitment, promotion, and other similar matters in University.





- d) To function as a Grievances Redressal Cell for the grievances of SC/ST students and employees and render them necessary help in solving their academic as well as administrative problems.
- e) To monitor the working of the remedial coaching scheme, if approved in the university.
- f) To maintain a register for employment of SCs/STs in the University for the candidates belonging to SC/ST communities for various posts in the university.

**4. General Norms:**

- a) One-third of the total members of the committee shall constitute a quorum.

**5. Meetings:**

- a) Meeting shall be held at least twice a year and minutes of the meetings will be submitted to the Registrar Office.
- b) Additional meeting(s) may be conducted as per the requirement.

  
Registrar

To

- Concerned members -

for information and necessary action.

Copy to: -

- Hon'ble President, through PS
- Pro-President, through PS
- All Deans and Directors

- for information please.
- for information please.
- for information please.



  
Registrar